



2600 KOYL AVENUE  
SASKATOON SK S7L 5X9  
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SASKATOONFARMERSMARKET.COM

## SFM Procedures – COVID-19 Pandemic Response - 29 September 2020 Version 3.0

These procedures are mandated as the SFM's response to the COVID-19 pandemic. They are applicable to all vendors, vendor employees, SFM volunteers, and SFM staff. These measures are in place to reduce the risk of transmission of COVID-19 and other communicable diseases. Participation at market during the COVID-19 pandemic is conditional on following these procedures and, more broadly, the guidelines set forth in Phase 2 of the Reopen Saskatchewan Plan. Vendors, vendor employees, SFM volunteers, and SFM staff are all required to sign the attached waiver and assumption of risk (Schedule 1) prior to access to market. Failure to comply may result in suspension or termination of vendor stall privilege and/or assumption of liability by disregard of the waiver.

Additions and changes to the procedure from previous versions are highlighted in yellow.

### COVID-19 Self-Screening Questionnaire for Vendors, Vendor Employees, SFM Volunteers, and SFM Staff:

1. Do you have any symptoms of COVID-19, including mild symptoms? Do you have a new cough or fever of 38.0 C or higher?
2. Have you had close contact (within 6 feet) or contact greater than 15 minutes without proper PPE with a person with a confirmed or probable case of COVID-19?
3. Have you travelled outside Canada in the past 14 days?
4. Have you attended a mass gathering of more than 30 people indoors or outdoors where physical distancing without PPE within the past 14 days?
5. Have you been directed by Saskatchewan Public Health to self-isolate?

If the answer to any of the above is YES, you MAY NOT attend market. Stay home and call 811 to request a COVID-19 test.

6. Have you been at a [location identified by Saskatchewan Public Health as a risk for acquiring COVID-19](#) in the last 14 days, such as a business or workplace or event/location where an outbreak has been documented?

If you answer yes to Question 6, self-monitor and call 811 to request a COVID-19 test.



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## Hygiene & Sanitation

- Food consumption **by customers** is not allowed in the market selling area. ~~including in vendor booths. At Koyl Avenue, a vendor break area is set up on the patio on the east side of the building. Overhead heaters are there to be used if need be. Alternately, vendors may return to their vehicles for breaks.~~ **Vendors are permitted to eat in their booths, but eating may not be multitasked with customer service and hand sanitization or preferably washing occur before and after.** Note that the market kitchen is not available as a vendor breakroom.
- Drinks may be consumed in booths.
- Vendors must have hand washing for themselves in their booths AND have handwashing in their booths for their customers. Hand sanitizer provided must be an alcohol-based hand sanitizers approved by Health Canada (DIN or NPN number). If/when hands are visibly soiled, soap and water must be used.
- Hand washing and/or hand sanitizer must occur before and after any breaks, at the beginning of the day, after each consumption of food or drink, **before and after adjustments to masks**, before touching any products, and after each cash transaction.
- Hand washing is mandatory after toilet breaks.
- No smoking is allowed within the market selling area, or on the patio. Hand washing is mandatory after smoking.
- No samples.
- Vendors selling food and/or beverages must provide signage that the customers are not allowed to eat on site.
- Vendors may not allow product to be touched by customers prior to purchase. Vendors are responsible to keep product out of reach of customers. No self-serve bulk foods are permitted.
- Product must be prepackaged BEFORE market or packaged to order in an area where customers are a minimum of 6 feet from the product, for instance at the back of the booth.
- Only new packaging and bags may be used. Customers may bring reusable carry bags (e.g., large carry bags, backpacks) but must place packaged product from vendors into their own bags themselves.
- Customers may **not** provide their own containers to be filled with vendor product, such as cups or containers.
- Customers should be encouraged to use credit or debit cards for payment and should limit contact by allowing customers to scan/tap/swipe their own cards. Alternately, customers should be encouraged to provide exact change in a contactless cash transaction. Vendors should not make change from cash received from customers but be prepared with adequate clean money in a float before market.
- Vendors who handle cash or credit cards should practice proper hand hygiene.



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## Reduction of Vendor & Customer Contact

- Vendors must arrive and unload their products by 7:30 am on Saturdays. On Sunday this will be 9:30. ~~On Wednesday, this will be 2:30.~~ After that time, no further products can be ferried in, all vehicles must be parked, etc. You can still set up in your booth after that ~~time, and we will be putting up fencing and the gate at the entrance.~~ **Late arrivals will be turned away.** In case of extenuating circumstances (accident or emergency) provision may be made for a late arrival at the discretion of the market manager.
- If additional product needs to be brought to market due to selling out part way through the day, coordination of procedures must be made with market staff.
- **If a vendor must leave market early, coordination of departure must be made with market staff.**
- The entrance is on the south side of the building and the exit is on the east side of the building. During market hours, vendors and staff must observe the posted directional signage and observe physical distancing.
- Vendors may not start to move product out, bring vehicles to the back door, or tear down their stalls before end of market and before all customers have departed and staff give an all-clear. If you sell out of product, you may leave, but you must leave your boxes, tables, tents, vehicles, etc. The exception to this is if your left property may pose a hazard, such as canopies in miserable weather, in which case you must coordinate with staff to avoid disruptive or hazardous circumstances.
- Vendors **should seek to** maintain 6' distance between themselves, customers, and other vendors. ~~If 6' is not possible, vendors and their staff must wear masks.~~
- At their stalls, vendors must provide for themselves and use one or more of the following to maintain a **minimum 6'** distance from customers:
  - Extra table with no product between product table and customers. This table must be impermeable and not have coverings.
  - Plexiglass shield.
  - Other physical barricade, such as a rope barrier to establish an exclusion zone around your booth.
  - Other acceptable solution. Note that not having anything in place is not an acceptable solution.
- If customers are lined up at a vendor booth, the vendor is responsible to ensure physical distancing and to ensure that the lineup does not interfere with other vendors' businesses.
- **Space** between vendor stalls is to remain clear and not be used as a passageway or storage.
- **Effective October 1<sup>st</sup>, 2020 Vendors, vendor employees, and staff are required to wear masks while indoors during markets.**
- **Medical exemption from masking will be provided to those who provide the following information pertinent to their medical exemption:**



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- Doctor's name, address, contact information (including phone number) to confirm enrollment in the Saskatchewan College of Physicians and Surgeons;
  - A clear statement that the doctor, based on their professional opinion and knowledge of the carrier's situation, recommends the carrier be exempted on medical grounds from wearing a mask in enclosed spaces (and any other limitations the doctor recommends); and,
  - A statement whether the exemption is for an indefinite period or a fixed period of time.
- Carriers of an exemption card must still abide by the other rules required by Public Health and the SFM, including social distancing protocols, access requirements, and other health and safety requirements as outlined in this procedure to reduce possible transmission.



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## **Schedule 1: ASSUMPTION OF RISK AND WAIVER – SARS-CoV-2 /Coronavirus/COVID-19**

**IMPORTANT - YOUR LEGAL RIGHTS ARE IMPACTED BY THIS DOCUMENT. PLEASE REVIEW IT CAREFULLY BEFORE SIGNING.**

In the face of the worldwide health emergency caused by COVID-19, the Saskatoon Farmers' Market (SFM) recognizes the desire to maintain market operations for the benefit of our members, new renters, and customers, with safety being our first priority. The SFM cannot guarantee that you, your employees, or other market participants will not become infected with COVID-19 as a result of vending, working, volunteering, or other participation at markets of the SFM. Further, such participation at markets could increase the risk that you could become infected with COVID-19. This Assumption of Risk and Waiver is intended to limit your ability to recover damages against the SFM. - it should be read carefully. Each vendor, vendor employee, and SFM staff person, SFM volunteer (or their parent or legal guardian) must complete the waiver before vending, working, volunteering, or other participation at any in-person market of the SFM. After completing the waiver, please return it to the SFM office.

### **Please read carefully and initial each acknowledgement:**

In consideration of participating at market, or in allowing my child to work or volunteer at the SFM, the undersigned acknowledges the following:

Acknowledgements (these acknowledgements impact your legal rights):

\_\_\_\_\_ 1. COVID-19 is highly contagious and I voluntarily assume the risk that I or my child may be exposed to or infected by COVID-19 in the course of vending, working, volunteering, or other participation at markets of the SFM; and that such exposure or infection may result in personal injury, illness, permanent disability, or death to myself, my child(ren) or other family members or individuals that we may interact with outside of the SFM.

\_\_\_\_\_ 2. I understand that Saskatchewan Public Health still recommends practicing social distancing and that the province of Saskatchewan has issued specific guidance pertinent to operation of farmers' markets in its Reopen Saskatchewan Plan.



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\_\_\_\_\_ 3. I understand that the SFM has issued a procedure to manage risk of COVID-19 transmission at its markets, SFM Procedures – COVID-19 Pandemic Response - 26 September 2020 Version 3.0. I agree that I will follow this procedure and any subsequent versions issued.

\_\_\_\_\_ 4. I agree that I will complete the COVID-19 screening questionnaire for vendors, vendor employees, SFM volunteers and SFM staff before each instance of attendance at market.

\_\_\_\_\_ 5. I understand and acknowledge that the risk of myself or my child(ren) becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of myself and others, including, but not limited to, SFM employees, SFM vendors, SFM volunteers, and customers. I further agree and acknowledge that I am increasing the risk of myself or my child(ren) becoming exposed to or infected by COVID-19 by vending, working, volunteering, or other participation at the SFM.

\_\_\_\_\_ 6. On my behalf, and on behalf of my child(ren), our heirs, any personal representatives, and next of kin, I hereby release, covenant not to sue, discharge, and hold harmless the SFM, and their respective employees, volunteers, agents, representatives, and affiliates, of and from all claims, including all liabilities, claims, actions, damages, costs or expenses of any kind, arising out of or relating thereto. I understand and agree that this release includes any claims based on the actions, omissions, or negligence of the SFM or their respective employees, volunteers, agents, representatives, and affiliates, whether a COVID-19 infection occurs before, during or after vending, working, volunteering, or other participation in markets at the SFM.

\_\_\_\_\_ 7. I understand that by signing this document, I agree that if I or my child(ren) are exposed to or infected by COVID-19 during vending, working, volunteering, or other participation at markets of the SFM, then I or my child(ren) may be found by a court of law to have waived our right to maintain a lawsuit for a claim of negligence.

\_\_\_\_\_ 8. I represent that neither I, nor my child(ren), have any medical or physical condition which could interfere with our safety in vending, working, or volunteering at market, or else I am willing to assume the risk of and bear the costs of all risks that may be created, directly or indirectly, by any such condition.

\_\_\_\_\_ 9. I have had sufficient time to read this entire document and, should I choose to do so, consult with legal counsel prior to signing. Also, I understand that this activity might not be made available to me or my child(ren) if I were to choose not to assume the risks herein and waive the rights herein, and I



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agree that the opportunity to participate in return for the execution of this document is a reasonable bargain.

\_\_\_\_\_ 10. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself, my child(ren), and other family members or individuals that we may interact with at SFM markets or outside of the SFM.

I have read and understood this document and I agree to be bound by its terms.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In the case of the above-named SFM employee, SFM volunteer, vendor, or vendor employee being a minor child, the Parent/Guardian must sign below:

Parent/Guardian Name: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Parent Telephone: \_\_\_\_\_

**Return completed waiver to the SFM at: 2600 Koyl Avenue, Saskatoon SK, S7L 5X9**